

Tenth Internship Program

Purpose and Kinds

The purpose of the internship program at Tenth Presbyterian Church is to prepare men for pastoral ministry in the Presbyterian Church in America and to prepare men and women for other places of ministry and service in the church. Priority is given to Tenth members and attendees. Three kinds of internships are available:

Pastoral Interns

Pastoral Interns are men preparing for ordination to pastoral ministry. They are involved in a full range of pastoral duties, including teaching, preaching, discipling, leading worship, and exercising spiritual care. As members of the Tenth staff, these interns receive a stipend for their work. Over the course of one year (September to August, with vacation time), the pastoral internship is designed to satisfy roughly half of the presbytery's requirements for a pastoral internship (Presbytery requires one year of full-time ministry). Prospective pastoral interns are required to fill out an application and to undergo a rigorous interview, which are intended to ascertain a high degree of spiritual maturity and potential for ministry. Men who have already served as interns at Tenth may be hired as Senior Interns with an increased stipend.

Staff Interns

Staff Interns are women preparing for vocational ministry. They are involved in a wide range of duties, including teaching, discipleship, and administration. As members of the Tenth staff, these interns receive a stipend for their work. Prospective staff interns are required to fill out an application and to undergo a rigorous interview, which are intended to ascertain a high degree of spiritual maturity and potential for ministry.

Observer Interns

Observer Interns have the opportunity to study a particular area of ministry in the church (specific areas are listed below). The observation internship is designed to give exposure to the ministry of Tenth Church, and partially to meet seminary supervised ministry requirements for men or women. Observation internships, which are unpaid, ordinarily last for at least one semester. Prospective observer interns are required to fill out an application and gain approval from a member of the pastoral staff.

Apart from these internships, there are many other ways to participate in the ministry of Tenth Presbyterian Church. Opportunities include leading a small group, teaching Sunday School or Junior Church, helping with the Maranatha youth group, teaching English to internationals, tutoring children, working with prison inmates, and feeding the homeless. Additional preachers are often needed in the nursing home ministry. Members of the pastoral staff are available to give guidance about these and other ministry opportunities in the church.

Tenth Internships

ACTS Internship

Area of Ministry: Mercy ministry

Time Commitment: 15 hours per week

Supervision: Report to the Director of Mercy Ministry

ACTS Duties:

- Lead Bible studies with the elderly and with homeless/addicted persons
- Relate to and come along side different types of at-risk people in ACTS ministries
- Study the theology and practice of diaconal and mercy ministries
- Preach at Community Dinners and Nursing Homes
- Conduct site visits and interviews with directors of Christ-centered institutions and with Christians who work in other agencies
- Engage in weekly dialogue with the Director of Mercy Ministry

Tenth Duties:

- Attend at least one church staff meeting per month (Tuesday, 11:00 am to 3:00 pm)
- Attend monthly pastoral ministry roundtable, hosted by a member of the Tenth staff
- Invited to attend Session/Diaconate meetings quarterly (meets fourth Tuesdays, 6:30 pm)
- Lead worship at least once a month at 9:00 am, 11:00 am, or 6:30 pm service
- May occasionally preach at the 6:30 pm service

Remuneration: \$5,000 stipend per annum

City College & Career Internship

Area of Ministry: College and university students and men & women in their 20s

Time Commitment: 15 hours per week

Supervision: Report to Assistant Minister for City Outreach

City College & Career Duties:

- Help with retreat preparation
- Meet regularly with Director of City College & Career
- Provide spiritual oversight and biblical counsel for Tenth college students and recent graduates
- Help lead and teach meetings on Sunday afternoons (12:30-2:00 pm)
- Help lead the weekly Small Group Leaders Study
- Oversee a mid-week Bible study

Tenth Duties:

- Attend at least one church staff meeting per month (Tuesday, 11:00 am to 3:00 pm)
- Attend monthly pastoral ministry roundtable, hosted by a member of the Tenth staff
- Invited to attend Session/Diaconate meetings quarterly (meets fourth Tuesdays, 6:30 pm)
- Lead worship at least once a month at 9:00 am, 11:00 am, or 6:30 pm service
- May occasionally preach at the 6:30 pm service

Remuneration: \$5,000 stipend per annum

City Outreach Internship

Area of Ministry: Adults; preference for this internship is given to students committed to living in Center City

Time Commitment: 15 hours per week

Supervision: Report to the Assistant Minister for City Outreach

The City Outreach Duties:

- Attend leadership meetings, including the monthly meeting of the City Outreach Commission (third Tuesdays, 6:30 pm)
- Provide administrative assistance as needed
- Develop nurturing relationships with outreach leaders
- Teach occasionally at outreach meetings

Tenth Duties:

- Attend at least one church staff meeting per month (Tuesday, 11:00 am to 3:00 pm)
- Attend monthly pastoral ministry roundtable, hosted by a member of the Tenth staff
- Invited to attend Session/Diaconate meetings quarterly (meets fourth Tuesdays, 6:30 pm)
- Lead worship at least once a month at 9:00 am, 11:00 am, or 6:30 pm service
- May occasionally preach at the 6:30 pm service

Remuneration: \$5,000 stipend per annum

Maranatha Internship

Area of Ministry: Middle school and high school youth

Time Commitment: 15 hours per week

Supervision: Report to the Minister of Family

Maranatha Duties:

- Provide spiritual oversight and biblical counsel for Tenth middle school and high school students
- Be prepared to lead and teach at Maranatha meetings on Sunday evenings (6:15 to 8:00 pm)
- Equip volunteer leaders for ministry
- Attend Maranatha's weekly evening leadership meetings

Tenth Duties:

- Attend at least one church staff meeting per month (Tuesday, 11:00 am to 3:00 pm)
- Attend monthly pastoral ministry roundtable, hosted by a member of the Tenth staff
- Invited to attend Session/Diaconate meetings quarterly (meets fourth Tuesdays, 6:30 pm)
- Lead worship at least once a month at 9:00 am, 11:00 am, or 6:30 pm service
- May occasionally preach at the 6:30 pm service

Remuneration: \$5,000 stipend per annum

Medical Campus Outreach Internship

Area of ministry: Adult medical/dental students at the Philadelphia medical/dental schools

Time commitment: 15 hours per week

Supervision: Report to MCO Board Representative and Assistant Minister to Center City

Medical Campus Outreach (MCO) Duties:

- Provide spiritual oversight and biblical counsel for area medical and dental students
- Meet with student leaders from area medical schools to encourage and train them
- Oversee a student-led weekly Bible study at one campus and intermittently teach
- Meet with Tenth medical personnel as available

Tenth Duties:

- Attend at least one church staff meeting per month (Tuesday, 11:00 am to 3:00 pm)
- Attend monthly pastoral ministry roundtable, hosted by a member of the Tenth staff
- Invited to attend Session/Diaconate meetings quarterly (meets fourth Tuesdays, 6:30 pm)
- Attend monthly meeting of the City Outreach Commission (third Tuesdays, 6:30 pm)
- Lead worship at least once a month at 9:00 am, 11:00 am, or 6:30 pm service

Remuneration: \$5,000 stipend per annum

Tenth International Fellowship

Area of Ministry: Internationals

Time Commitment: 15 hours per week

Supervision: Report to Minister of Missions

TIF Duties:

- Attend TIF Sunday morning services, regularly leading worship
- Occasionally preach at TIF worship services
- Lead a TIF Sunday School class
- Occasionally lead a social outing or event
- Attend monthly small group leaders meeting

Tenth Duties:

- Attend at least one church staff meeting per month (Tuesday, 11:00 am to 3:00 pm)
- Attend monthly pastoral ministry roundtable, hosted by a member of the Tenth staff
- Invited to attend Session/Diaconate meetings quarterly (meets fourth Tuesdays, 6:30 pm)
- Lead worship at least once a month at 9:00 am, 11:00 am, or 6:30 pm service

Remuneration: \$5,000 stipend per annum

Parish Internship

Area of Ministry: Church members in a Tenth parish

Time Commitment: 15 hours per week

Supervision: Report to Executive Minister

Parish Duties (several but not all of the following roles):

- Participate in and help lead a parish Bible study (weekly)
- Attend monthly meetings of the Parish Council
- Assist the parish elder in visiting the sick and ministering to people in the parish on a personal basis

Tenth Duties:

- Attend at least one church staff meeting per month (Tuesday, 11:00 am to 3:00 pm)
- Attend monthly pastoral ministry roundtable, hosted by a member of the Tenth staff
- Invited to attend Session/Diaconate meetings quarterly (meets fourth Tuesdays, 6:30 pm)
- Lead worship at least once a month at 9:00 am, 11:00 am, or 6:30 pm service
- May occasionally preach at the 6:30 pm service

Remuneration: \$5,000 stipend per annum

Staff Internships

Staff internship responsibilities are similar to pastoral internship responsibilities listed on previous pages. Remuneration is the same. They are available in the following areas:

- Active Compassion Through Service (ACTS)
- Children's Bible School
- City College & Career
- City Outreach
- Maranatha
- Medical Campus Outreach
- Parish Ministry
- Tenth International Fellowship (TIF)
- TenthWomen (Women's Ministry; see below)

Women's Ministry Intern Responsibilities

Area of Ministry: Women's ministry

Time Commitment: 15 hours per week

Supervision: Report to Director of Adult Education; work with leadership of chosen area of ministry (see below); quarterly review with the Executive Minister

Ministry Duties:

- Involvement in leadership meetings, personal ministry to women, programming, and appropriate teaching with ACTS Ministries, Children's Bible School, City Outreach, City College & Career, Maranatha, Parishes, Medical Campus Outreach, or Tenth International Fellowship

Tenth Duties:

- Attend at least one church staff meeting per month (Tuesday, 11:00 am to 3:00 pm)
- Attend appropriate sessions of pastoral ministry roundtable, hosted by a member of the Tenth staff
- Attend Diaconate meetings quarterly (meets fourth Tuesdays, 6:30 pm)
- Write a Tenth Press article on ministry

Remuneration: \$5,000 stipend per annum

Observation Internships

Observers are unpaid. Their hours are flexible, and often depend on seminary requirements. A member of the pastoral staff or the Tenth Session will serve as an informal mentor during the course of the internship.

Observation internships involve conducting interviews, visiting classes, and attending ministry events. Members of the pastoral staff can recommend a list of related readings. In some cases, it may also be possible to be involved in hands-on ministry. Observers are invited to attend pastoral staff meetings and the monthly intern roundtable.

Observation can be done in the following areas:

- Children's ministry (Contact Pat Canavan: pcanavan@tenth.org or 215.735.7688 x231)
- Christian education (Contact Cora Hogue: chogue@tenth.org; 215.735.7688 x232)
- Church planting (Contact Marion Clark: mclark@tenth.org; 215.735.7688 x245)
- College ministry (Contact Jonathan Olsen: jolsen@tenth.org or 215.735.7688 x247)
- Counseling (Contact Cora Hogue: chogue@tenth.org; 215.735.7688 x232)
- International students (Contact Bruce McDowell: bmcowell@tenth.org or 215.735.7688 x238)
- Mercy ministry (Contact David Apple: acts@tenth.org or 215.735.7688 x224)
- Missions (Contact Bruce McDowell: bmcowell@tenth.org or 215.735.7688 x238)
- Parishes (Contact Marion Clark: mclark@tenth.org or 215.735.7688 x245)
- Singles ministry (Contact Marion Clark: mclark@tenth.org; 215.735.7688 x245)
- Youth ministry (Contact Carroll Wynne: cwynne@tenth.org or 215.735.7688 x241)